SEMINOLE TRIBE OF FLORIDA

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RFP 12-2024 PUBLIC SAFETY AND ASSET MANAGEMENT SYSTEMS (TRIBAL-WIDE)

Addendum No. 2, Date issued October 18, 2024

This Addendum No. 2 is hereby made a part of RFP 12-2024 and has been issued by the Seminole Tribe of Florida (hereinafter the "TRIBE") to revise the solicitation document(s), to answer questions submitted by prospective vendors and discussed during the Pre-Proposal Conference, and to add an RFP date(s).

RFP 12-2024 is amended as follows:

1. Revision of Exhibit K – Firm Certification

Exhibit K – Firm Certification has been revised.

Bidders shall replace all previous versions of *Exhibit K* with the revised version attached to this Addendum No. 2 as *Exhibit K* – *Firm Certification REV001*. All previous mentions of *Exhibit K* in RFP 12-2024 shall now refer to the attached *Exhibit K* – *Firm Certification REV001*.

2. Answering Questions Submitted by Prospective Bidders

The following questions are being addressed through this Addendum No. 2:

GENERAL

1. Q: As a potential BIDDER in the tender for the implementation of Public Safety and Asset Management Systems, Bidders are interested in understanding whether the TRIBE is currently using the ServiceNow platform or planning to use it in the future.

BIDDER may already have a solution that meets the TRIBE's requirements based on this platform. This will help us offer the most effective solution tailored to the TRIBE's needs.

	<u>A</u> : The TRIBE currently uses the ServiceNow platform for IT Service Management.
2.	Q: What is the intended functionality of the third-party property solution interface to record management system (RMS)? Does the TRIBE currently use a third-party property solution interface, if so, which one?
	If BIDDER has a robust solution, would the TRIBE want to utilize that solution?
	<u>A</u> : The TRIBE does not currently have a third-party property solution, but a solution is needed. BIDDER should present property solution if available.
3.	Q: What is the approximate distance, in time, between each of the locations throughout the reservations?
	A: The TRIBE's six (6) reservations span the state of Florida from Tampa, Lakeland, and to the Hollywood area. The distance between each reservation is approximately seventy-five (75) miles or greater.
4.	Q: Can the TRIBE provide the set budget amount for this project?
	A: The budget will be determined based on the selected proposal.
5.	Q: Can the TRIBE confirm if it is required to sign up on the TRIBE's procurement page to receive addenda or will the addenda be sent directly to the bidders via email?
	<u>A</u> : The TRIBE will release all corresponding addenda through direct email, the TRIBE's Solicitation to Bid page https://www.semtribe.com/services/solicitation-to-bid-general/invitation-to-bid-download-page/rfp-12-2024-public-safety-and-assetmanagement-systems-(tribal-wide), and DemandStar.
6.	Q: Can the TRIBE provide the current number of sworn officers?
	<u>A</u> : The TRIBE currently has one hundred and sixty-five (165) sworn officers.
7.	<u>Q</u> : Is the TRIBE's Fire Department(s) using a <u>Fire Records Management System (RMS) that bidders would need to have their CAD push information? Such as run times, etc.?</u>
	If so, what Fire RMS vendor is the TRIBE currently using?
	A: The TRIBE's Fire Department uses a cloud based ESO as their RMS.
8.	Q: Can the TRIBE please provide the third-party vendor names that the TRIBE will need data conversion services for?
	<u>A</u> : Attachment A – Scope of Work, Section 9 "Interfaces," list the interfaces needed along with vendors.

Q: Can the TRIBE provide a list of third-party vendors in which the TRIBE will require interfaces/connectivity from the BIDDER's system to the TRIBE's system? BIDDER's will need that list of interfaces. A: Attachment A – Scope of Work, Section 9 "Interfaces," list the interfaces needed along with vendors. 10. Q: Will dispatch and RMS be at a central location, or will there be multiple systems needed at multiple locations, etc.? A: The TRIBE's central location is in Hollywood, FL, however, the system should be accessible from all locations. 11. Q: How many Police Department (PD) and Fire Department (FD) personnel will be using department-issued cell phones and/or tablets? A: There are approximately two hundred plus (200+) personnel that will be using department-issued cell phones and/or tablets. 12. Q: Regarding the statement below within the main solicitation document, page 2, Section I – General Information, can the TRIBE please provide information as to what additional systems or services the TRBE may be anticipating or needing to obtain? "2. ADDITIONAL ITEMS AND SERVICES The TRIBE may require additional items or services of similar nature, but not specifically listed in this solicitation. The selected CONTRACTOR(s) agrees to provide such items or services and shall provide the TRIBE prices on such additional items or services based upon a formula or method that is the same or similar to that used in establishing the fees as a result of this solicitation. If the fees offered are not acceptable to the TRIBE, and the situation cannot be resolved to the satisfaction of the TRIBE, the TRIBE reserves the right to procure those items or services from others." A: Additional items and services that are not stated in the solicitation documents are not known at this time. 13. Q: How many core users versus lite users are expected? How many authorized users will be submitting requests? A: There are approximately twenty-five (25) core users and four hundred (400) lite users. Approximately four hundred (400) users will be submitting requests. 14. Q: Is the TRIBE seeking to use Cloud or on-premises solutions? A: The TRIBE prefers Cloud solutions but is open to a hybrid solution.

15. Q: How many dispatchers are there?

	<u>A</u> : There are approximately thirty (30) dispatchers.
16.	Q: Regarding asset management, is there any integration with other systems?
	<u>A</u> : All integrations are listed in the Request for Proposal (RFP). BIDDER may submit different integration methods (application programming interface (API) or full integration process).
17.	Q: What is the call transfer process for the reservation properties outside of Broward County?
	A: Members outside of the reservations are referred to their local agencies.
18.	Q: What is the intended functionality of the RMS interface to Axon?
	<u>A</u> : The intended functionality of the RMS interface to Axon is to help facilitate automatic tagging of digital evidence in Axon with incidents in RMS.
19.	Q: Regarding asset management, would the process for Police and Fire be separate or would it be the same process?
	A: Asset management for Police and Fire has separate processes.
20.	Q: Page forty-eight (48) of the main solicitation document is improperly labeled as "Exhibit X — Compliance Documents" and should be "Exhibit Y — Compliance Documents". Please confirm if this is correct.
	$\underline{\mathbf{A}}$: Correct, please refer to Exhibit X as Exhibit X – General System Requirements and Exhibit Y as Exhibit Y – Compliance Documents.
21.	Q: Page forty-nine (49) of the main solicitation document is improperly labeled as "Exhibit $Y - Acknowledgement$ of Receipt of Addenda" and should be "Exhibit $Z - Acknowledgement$ of Receipt of Addenda". Please confirm if this is correct.
	$\underline{\mathbf{A}}$: Correct, please refer to Exhibit Z as Exhibit Z – Acknowledgement of Receipt of Addenda.
22.	Q: If BIDDER can offer optional enhancement software modules that are not required based on the specifications of this RFP, but feel may prove to be beneficial to the TRIBE, how will the TRIBE like us to present those pricing options in <i>Exhibit A – Pricing Forms</i> ?
	<u>A</u> : If applicable, please provide a separate pricing document for any optional enhancement software modules (no specific format required). Please clearly label this document.
23.	Q: Please provide the number of computer aided dispatch (CAD) users that will utilize the proposed CAD system.

A: The TRIBE expects there to be approximately thirty plus (30+) CAD users. 24. Q: Please provide the number of mobile computer terminal (MCT) users that will utilize the proposed MCT system. A: The TRIBE expects there to be approximately one hundred sixty (160) MCT users. 25. Q: Please provide the number of mobile field reporting (MFR) users that will utilize the MFR system. A: The TRIBE expects there to be approximately one hundred sixty (160) MFR users. 26. Q: Please provide the number of RMS users that will utilize the proposed RMS. A: The TRIBE expects there to be approximately one hundred forty (140) RMS users. 27. Q: Please provide the total sworn officers count that will utilize the proposed RMS. A: The TRIBE currently has one hundred sixty-five (165) sworn officers that may utilize the proposed RMS. 28. Q: Due to some of the responses being critical to proposal development, bidders would like to request that the TRIBE extends the Proposal Due Date by at least one (1) week. A: The TRIBE has extended the Proposal Due Date to November 8, 2024 at 5:00 PM (ET). 29. Q: Short-term holding at the TRIBE's Police facilities: Does the TRIBE typically hold detainees for short-term processing at any of the six (6) Seminole Indian Reservations (Big Cypress, Brighton, Fort Pierce, Hollywood, and Tampa)? If so, how long are detainees generally held before being transferred to an offreservation county jail, and are there different practices at each location? A: Detainees are held for only a few hours before being transferred. Currently, the TRIBE's Police facilities does not have holding cells. 30. Q: Transport to county jail: To which county jails do the TRIBE transport detainees after booking? Do the practices vary by reservation and are there specific integration requirements for this transport process that should be considered? A: The TRIBE transports detainees after booking from the Hollywood Reservation to Broward County, Big Cypress Reservation to Hendry County, Brighton Reservation to Glades County, Immokalee Reservation to Collier County, Tampa Reservation to Hillsborough County. The practices are the same for each reservation and there are no specific integration requirements for the transport process.

31.	Q: What property is the evidence currently located at? Warehouses, locked cages or lockers?
	<u>A</u> : All locations have key lockers where evidence is kept, however, all evidence is transferred to the TRIBE's Hollywood location. The Hollywood location has key lockers in an evidence room that has restricted access.
32.	Q: Is the TRIBE wanting to track by whom and when the evidence was taken out or does the TRIBE require integration with a geofencing solution? If so, what is the name of the solution?
	<u>A</u> : The TRIBE wants to track by whom and when evidence has been moved. Currently, the TRIBE does not have a geofencing solution.
33.	Q: Will the TRIBE be providing a liaison from Evidence.com in order to develop the integration?
	<u>A</u> : Yes, the TRIBE will be providing a liaison from Evidence.com.
34.	Q: Will the TRIBE allow follow-up questions if they arise based on the answers to all the questions?
	A: Yes, follow up questions will be accepted no later than 5:00 PM (ET) on October 23, 2024.
35.	Q: What is the difference between General System, CAD system, and mobile data system (MDS)?
	A: All systems are functionality of the overall system.
36.	Q: Is the TRIBE seeking an asset maintenance management system as well?
	<u>A</u> : Yes, being able to track the maintenance for certain assets would be beneficial.
37.	Q: What type of assets does the TRIBE wish to track? Please provide (broad) categories of asset types.
	<u>A</u> : Some of the assets the TRIBE would like to track are Employee Assets (radios including accessories, uniforms, computers, body cameras, etc.), Vehicles Assets (vehicles and accessories, fleet cameras, tires etc.), Office/Admin Assets (paper, pens, copy machine, etc.), and Miscellaneous Assets (water, fans, various other items).
38.	Q: What is the approximate quantity of assets that the TRIBE needs managed?
	<u>A</u> : The quantity of assets the TRIBE needs managed is unknown at this time.
39.	Q: What percentage of the TRIBE's assets are leased?

- A: The majority of the TRIBE's assets are not leased.
- 40. Q: What is the size of the TRIBE's fleet(s)?
 - A: The size of the TRIBE's Public Safety fleet is approximately three hundred (300).
- 41. Q: What is the TRIBE's annual spend on consumable assets?
 - A: The TRIBE's annual expenditure on consumable assets is unknown at this time.
- 42. Q: How many employees does the TRIBE have?
 - <u>A</u>: The TRIBE has approximately four hundred (400) employees within the Public Safety divisions.

SCOPE

- 1. Q: Can the TRIBE provide the bidders with *Attachment A Scope of Work* for review? On page fourteen (14) within the RFP, there is not a "Scope of Work" provided. There is no attachment.
 - <u>A</u>: Attachment A Scope of Work was released separately as a .pdf file alongside the main solicitation document and all applicable attachments(s) and exhibit(s). The main solicitation document and its applicable attachments and exhibits were uploaded to https://www.semtribe.com/services/solicitation-to-bid-general/invitation-to-bid-download-page/rfp-12-2024-public-safety-and-asset-management-systems-(tribal-wide) and on DemandStar.
- 2. Q: In the main solicitation document, Section IV Submission Requirements & Instructions, Section 5.2 "Exhibits," *Exhibit A Pricing Forms*, Instructions tab, indicates BIDDER is to review all tabs and fill-in required information. However, a matrix was not provided in an excel format. It is not within the RFP. Can the TRIBE please provide the matrix.
 - <u>A</u>: Exhibit A Pricing Forms was released separately as a .xlsx file alongside the main solicitation document and all applicable attachments(s) and exhibit(s). The main solicitation document and its applicable attachments and exhibits were uploaded to https://www.semtribe.com/services/solicitation-to-bid-general/invitation-to-bid-download-page/rfp-12-2024-public-safety-and-asset-management-systems-(tribal-wide) and on DemandStar.
- 3. Q: In the main solicitation document, page 26, *Exhibit C Statement of Qualifications*, is there an excel format that the TRIBE would like the CONTRACTORs to follow?

If so, can the TRIBE please provide the excel. The RFP references an .xlsx attachment for Exhibit C – *Statement of Qualifications*, but it was not provided within the RFP.

- <u>A</u>: Exhibit *C* Statement of Qualifications was released separately as a .xlsx file alongside the main solicitation document and all applicable attachments(s) and exhibit(s). The main solicitation document and its applicable attachments and exhibits were uploaded to https://www.semtribe.com/services/solicitation-to-bid-general/invitation-to-bid-download-page/rfp-12-2024-public-safety-and-asset-management-systems-(tribal-wide) and on DemandStar.
- 4. Q: In the main solicitation document, page 44, *Exhibit T CAD and Mobile Functional Specifications*, is there an excel format that the TRIBE would like the CONTRACTORs to follow?

If so, can the TRIBE please provide the excel. The RFP references an .xlsx attachment for Exhibit T – *CAD and Mobile Functional Specifications*, but it was not provided within the RFP.

<u>A</u>: Exhibit T - CAD and Mobile Functional Specifications was released separately as a .xlsx file alongside the main solicitation document and all applicable attachments(s) and exhibit(s). The main solicitation document and its applicable attachments and exhibits were uploaded to https://www.semtribe.com/services/solicitation-to-bidgeneral/invitation-to-bid-download-page/rfp-12-2024-public-safety-and-assetmanagement-systems-(tribal-wide) and on DemandStar.

5. Q: In the main solicitation document, page 45, Exhibit U - LERMS Functional Specifications, is there an excel format that the TRIBE would like the CONTRACTORS to follow?

If so, can the TRIBE please provide that the excel. The RFP references an .xlsx attachment for *Exhibit U–LERMS Functional Specifications*, but it was not provided within the RFP.

- <u>A</u>: Exhibit U-LERMS Functional Specifications was released separately as a .xlsx file alongside the main solicitation document and all applicable attachments(s) and exhibit(s). The main solicitation document and its applicable attachments and exhibits were uploaded to <a href="https://www.semtribe.com/services/solicitation-to-bid-general/invitation-to-bid-download-page/rfp-12-2024-public-safety-and-asset-management-systems-(tribal-wide) and on DemandStar.
- 6. Q: In the main solicitation document, page 46, Exhibit V Asset and Fleet Management System Specifications, is there an excel format that the TRIBE would like the BIDDERs to follow? If so, can the TRIBE please provide that excel. The RFP references an .xlsx attachment for Exhibit V Asset and Fleet Management System Specifications, but it was not provided within the RFP.
 - <u>A</u>: Exhibit V Asset and Fleet Management System Specifications was released separately as a .xlsx file alongside the main solicitation document and all applicable attachments(s) and exhibit(s). The main solicitation document and its applicable attachments and exhibits were uploaded to https://www.semtribe.com/services/solicitation-to-bid-

	general/invitation-to-bid-download-page/rfp-12-2024-public-safety-and-asset-management-systems-(tribal-wide) and on DemandStar.
7.	Q: In the main solicitation document, page 47, Exhibit W – Technical Questionnaire, is there an excel format that the TRIBE would like the BIDDERs to follow? If so, can the TRIBE please provide that excel. The RFP references an .xlsx attachment for Exhibit W – Technical Questionnaire, but it was not provided within the RFP.
	<u>A</u> : <i>Exhibit W – Technical Questionnaire</i> was released separately as a .xlsx file alongside the main solicitation document and all applicable attachments(s) and exhibit(s). The main solicitation document and its applicable attachments and exhibits were uploaded to https://www.semtribe.com/services/solicitation-to-bid-general/invitation-to-bid-download-page/rfp-12-2024-public-safety-and-asset-management-systems-(tribal-wide) and on DemandStar.
8.	Q: In the main solicitation document, page 48, <i>Exhibit X – Compliance Documents</i> , can the TRIBE please explain as to what compliance documents are required?
	<u>A</u> : Please refer to Section IV – Submission Requirements & Instructions, Paragraph 1 "Compliance Documents," of the main solicitation document.
9.	Q: There is mention of an asset management system within the RFP. Can the TRIBE please describe in more detail what the expectation is for that asset management system? Will it be for both fixed assets and expendable assets?
	$\underline{\mathbf{A}}$: The TRIBE wants to manage both fixed and expendable assets. Some of the assets the TRIBE would like to track are Employee Assets (radios including accessories, uniforms, computers, body cameras, etc.), Vehicles Assets (vehicles and accessories, fleet cameras, tires etc.), Office/Admin Assets (paper, pens, copy machine, etc.), and Miscellaneous Assets (water, fans, various other items). Please refer to Exhibit $V-Asset$ and Fleet Management System Specifications.
10.	Q: In reviewing the RFP, no matrix or information showing how many sworn officers there are, names of interfaces needed, data conversion system(s) information, whether or not the dispatch and RMS will be at a central location or if there will be multiple systems needed at multiple locations, etc. Can the TRIBE please provide that information? Will the Proposal Due Date be extended?
	$\underline{\mathbf{A}}$: The TRIBE currently has one hundred and sixty-five (165) sworn officers. <i>Attachment A – Scope of Work</i> , Section 9 "Interfaces," list the interfaces needed. The TRIBE's central location is in Hollywood, FL, however, the system should be accessible by all locations. The TRIBE has extended the Proposal Due Date to November 8, 2024, at 5:00 PM (ET).
11.	Q: How many CAD dispatchers need to be trained?

- <u>A</u>: Three (3) computer aided dispatchers/trainers will need to be trained; it will be a trainthe-trainer approach.
- 12. Q: Can the TRIBE specify if BIDDER's will need to dispatch for Fire and emergency medical services (EMS)? If so, how many Firefighters does the TRIBE currently have?
 - <u>A</u>: Yes, the TRIBE is the sole dispatch for Fire and EMS. There are approximately one hundred forty-six (146) employees. Please refer to *Attachment A Scope of Work*, Paragraph 1 "Introduction."
- 13. Q: How many vehicles will require mobile field reporting licenses? e.g., one hundred forty (140) PD cruisers are using their mobile to look up information and complete reports in the field. How many mobiles are needed for fire vehicles to use for their calls?
 - <u>A</u>: A total of two hundred (200) mobile field reporting licenses would be needed to accommodate both Police and Fire vehicles. Approximately sixty (60) mobiles are needed for Fire vehicles.
- 14. Q: During the Pre-Proposal Conference, it was clarified that the asset management solution should be approached as multiple instances to account for different departments' needs and processes. Outside of Police, Fire, and EMS, how many other instances should be included in BIDDER's Scope of Work for the asset management solution?

Bidders may have the ability within the same database instance to partition data access by agency and type of asset and control access based on user permissions. The primary need to have a separate instance would be to have a different design and enforce specific workflow processes. Can the TRIBE help clarify what is preferred? i.e., one (1) PD instance, one (1) Fire and EMS instance, and one (1) additional instance for all other TRIBE departments?

- <u>A</u>: The TRIBE's Police, Fire, and EMS departments have different processes, with different access levels needed. No other departments would need access at this time; however, the TRIBE wants to have the option to add other departments in the future if needed. Having the same database instance would be preferred if it meets the TRIBE's needs. Further discussion made be required once the proposal selection is made or shortlisted.
- 15. Q: How many core software users will need access to the asset management system to manage the equipment and inventory records, equipment orders, maintenance orders, etc.? Core users would typically be comprised of administrative users, inventory clerks, quartermasters, technicians and similar staff who are intimately involved in the process of tracking, managing and maintaining assets and inventory. Core users can be given administrative privileges to the system to manage the application, or they may be limited to specific functions within the system as desired. BIDDER licensing is provided as a seat license or named account for all types of users.

- $\underline{\mathbf{A}}$: Approximately twenty-five (25) core software users will need access to the asset management system.
- 16. Q: How many light software users will need to have access to submit requests for service or requests for equipment and inventory via the asset management system?

Light users would typically be the end users of the equipment, gear and inventory that is issued out. Light users would need to be able to request assets and inventory items for themselves or for their agency and location, request service for equipment as needed, and/or view equipment and inventory that belongs to their agency and location. Light users would be limited in capability and would not typically manage the process for adding assets to the database, completing work orders, processing Quartermaster requests and issuing inventory. Our licensing is provided as a seat license or named account for all types of users.

- <u>A</u>: Approximately four hundred (400) light software users will need access to submit requests.
- 17. Q: Regarding the mobile application, how many mobile users will need access to manage equipment, inventory, or requests via the mobile phone application? Mobile users must also have a core or light user license as well.
 - $\underline{\mathbf{A}}$: There will not be any mobile users only. There may approximately be twenty-five (25) core users and four hundred (400) light users that would access the mobile application. If the mobile license is separate from the core/light users, assume approximately ten (10) of the core users and twenty-five (25) of the light users would access the mobile application.
- 18. Q: How many sources of data will need to be converted and migrated to the new asset management system? Will these data sources be available to provide as .xlsx or .CSV?
 - <u>A</u>: The TRIBE currently does not have an asset management system. Any data would be provided via .xlsx or .csv.
- 19. Q: In the RFP, there is mention of the L3Harris radio system and integration into the consoles. For BIDDER's proposal for asset management, BIDDER can offer an integration to the L3Harris radio system's UAS. Is the TRIBE interested in having this interface included in the proposed solution for automation of data collection related to radio assets?
 - <u>A</u>: Yes, the interface may be included in BIDDER's proposal.
- 20. Q: Exhibit K Firm Certification, item three (3), refers to an "attached sample contract" that cannot be located within the solicitation package or any associated documents. Please clarify where bidders may locate this document or if it was intended for the CONTRACTOR to provide a sample contract for CONTRACTOR's standard contract terms and conditions.

<u>A</u>: Exhibit K has been revised. Please refer to Exhibit K – Firm Certification REV001 provided through this Addendum No. 2.

21. Q: Booking system integration:

In Exhibit U – LERMS Functional Specifications, the following specifications related to booking:

- a. Item # LMNI-47: Bookings
- b. Item # LImpV-17: The system accepts and maintains associated incident, case, arrest, warrant, and booking information.
- c. Item # LArst-24: The system is integrated with booking module, allowing subject data to be transferred into the booking module from a related arrest.
- d. Item # LArst-25: The system is integrated with booking module, allowing offense data to be transferred into the booking module from a related arrest for use with booking charges.

Can the TRIBE provide more details on how the booking system will need to integrate with these processes, particularly across the various reservation facilities and off-reservation facilities?

 $\underline{\mathbf{A}}$: The solution proposed should have integration across all modules. No integration is required on off-reservation facilities at this time.

22. Q: In Attachment A – Scope of Work, Section 4: 4.1 "Solution Overview," the language says, "Beginning with Section 5 through Section 8, BIDDER must address each item separately with a written explanation of how their solution functions in that specific situation (Exhibit T – CAD and Mobile Functional Specifications, Exhibit U – LERMS Functional Specifications, and Exhibit V – Asset and Fleet Management System Specifications)."

Is BIDDER correct in the conclusion that BIDDER's "written explanations" can be provided in the Vendor Comments column of the referenced Exhibits and that BIDDER does not need to provide additional/duplicative responses in *Exhibit O – Proposed Methodology*.

Additionally, for the other sections of the SOW, please provide a list of the section numbers to which you want responses in $Exhibit\ O-Proposed\ Methodology$ as the remainder for the sections in the SOW as it appears to be duplicative with $Exhibit\ W-Technical\ Questionnaire$ and the above-mentioned Exhibits. Given this fact, BIDDER recommends that the requirement to submit an $Exhibit\ O-Proposed\ Methodology$ be removed.

<u>A</u>: Vendor comments columns in Exhibit T – CAD and Mobile Functional Specifications, Exhibit U – LERMS Functional Specifications, and Exhibit V – Asset and Fleet Management System Specifications should be completed to provide further information or details regarding the specific requirement. Vendor comments are not required in the

referenced Exhibits. *Exhibit O – Proposed Methodology* should be a summary as described in the main solicitation document, Section IV – Submission Requirements & Instructions. *Exhibit O – Proposed Methodology* is a requirement and must be completed.

- 23. Q: Exhibit V Asset and Fleet Management System Specification, Row 408 The system tracks the following tire information:
 - a. Item # LFM-59 Pressure
 - Is this data currently being collected today?
 - Are the vehicles equipped with any third-party technology that allows for this information to be collected and or accessed?
 - b. Item # LFM-60: Installation data
 - Is this data being stored today?
 - Can CONTRACTOR rely on a purchase order or some kind of documentation to track this type of information?
 - c. Item # LFM-66: The system records a vehicle's fuel and oil usage
 - Are the vehicles equipped with any third-party technology that allows for this information to be collected and accessed? i.e. ODB2 device.

<u>A</u>: The TRIBE currently does not have an asset or fleet management system. Vehicles are not currently equipped with technology that allows for this information to be collected.

- 24. Q: Exhibit V Asset and Fleet Management System Specification, Row 421 The system will generate the following vehicle related reports:
 - a. Item # LFM-67 through LFM-71: Vehicle Detailed Report, Fuel/Oil Usage, Vehicle Listing, Vehicle Maintenance Schedule Report, and the system has the ability to attach supporting documents to a vehicle record.
 - Is this data currently being collected today?
 - Are the vehicles equipped with any third-party technology that allows for this information to be collected and accessed? i.e. ODB2 device.

<u>A</u>: The TRIBE currently does not have an asset or fleet management system. Vehicles are not currently equipped with technology that allows for this information to be collected.

QUALIFICATIONS

1. Q: Subcontractor approval process:

To ensure bidders meet all requirements for subcontractor authorization, can the TRIBE provide further guidance on the process and timeline for the TRIBE's approval of subcontractors?

<u>A</u>: A timeline for the TRIBE's approval of subcontractors cannot be provided as the process in place will vary from vendor to vendor.

Please refer to the main solicitation document Section IV – Evaluation & Selection, Paragraph 5 "Vendor Application and Registration Program," for additional details on the TRIBE's process.

SUBMISSION REQUIREMENTS/INSTRUCTIONS

1. Q: Does the BIDDER need to submit separate files or is it ok to submit one file?

<u>A</u>: One (1) file may be submitted, as long as each Exhibit is clearly labeled. Please refer to the main solicitation document Section IV – Submission Requirements & Instructions, Paragraph 3 "Submission Instructions."

2. Q: If BIDDER is only bidding on the asset management portion of the project, is it fair to assume that CONTRACTOR does not need to include *Exhibit T - CAD and Mobile Functional Specifications* and *Exhibit U - LERMS Functional Specifications* in BIDDER's response? Please specify if there are any other documents that are not required when responding only to the asset management requirements.

 $\underline{\mathbf{A}}$: If BIDDER is bidding only on the asset management portion, Exhibit T-CAD and Mobile Functional Specifications and Exhibit U-LERMS Functional Specifications does not need to be included in proposal. Per Section III – Qualification Requirements, Paragraph 1 "General Qualification's," "Only firms that provide asset management software solutions are allowed to respond independently." Please refer to Section III regarding additional requirements.

3. Q: Can the TRIBE please provide who the Certificate of Insurance (COI) needs to be addressed to? Name on certificate as well as the address.

A: The Certificate of Insurance (COI) may be addressed as indicated below.

Seminole Tribe of Florida 6300 Stirling Rd. Hollywood, FL 33024

4. Q: In the main solicitation document, Section IV – Submission Requirements & Instructions. A requirement in the RFP on page eight (8), Proposed Methodology, states, "BIDDER must include the following: Responses to any and all questions in this solicitation". It is not clear as to where in the RFP and exhibits "any and all questions" are located. To ensure the TRIBE receives consistent, compliant responses, we request you provide a list of the places (e.g., document/exhibit name and sections) in the RFP package to which this requirement applies.

<u>A</u>: Responses to any and all questions in the solicitation is a general requirement for the RFP. The BIDDER is responsible for thoroughly reviewing the entire solicitation packet, including the main solicitation document and all applicable attachments and exhibits. Where required, the BIDDER must provide responses to any questions indicated in the solicitation documents.

- 5. Q: Can the subcontractor past performance count towards the prime CONTRACTOR's past performance for *Exhibit N Professional Qualifications* if subcontractor will be part of the team and perform major or critical aspects of the requirement?
 - <u>A</u>: Exhibit N Professional Qualifications must detail the prime CONTRACTOR's qualifications as instructed in Section IV Submission Requirements & Instructions, Paragraph 1 "Submission Requirements." The prime CONTRACTOR may include qualifications of any subcontractors in this exhibit, if applicable and relevant; however, including only the professional qualifications of subcontractors in this exhibit will not satisfy the submission requirement.

6. Q: Subcontractor role and disclosure:

CONTRACTOR will clearly disclose the use of subcontractors in the proposal. Are there any specific details or formats that the TRIBE requires when describing the subcontractor's roles, particularly in terms of technical capability, experience, and past performance?

<u>A</u>: Please refer to the following for details regarding subcontractors:

Main solicitation document Section III – Qualifications Requirements

- Paragraph 1 "General Requirements"
- Implementation Staff Qualifications

Section IV – Submission Requirements & Instructions

- Paragraph 1 "Submission Requirements," Proof of Financial Stability (*Exhibit S*).
- 7. Q: Resumes and key personnel:

Should BIDDER include resumes and qualifications for both the prime CONTRACTOR's team and the subcontractor's key personnel to fully demonstrate our ability to meet the TRIBE's needs for these services?

 $\underline{\mathbf{A}}$: Exhibit R – Company Background and Staff Resumes requires that resumes shall be provided for all implementation staff.

3. Addition of RFP Date(s)

To allow additional time for prospective bidders to review the revised solicitation document and answers provided by the TRIBE, the following date(s) has been added:

The additional **Deadline for Questions** is Wednesday, October 23, 2024, @ 5:00 PM (ET).

All other content for RFP 12-2024 remains the same.

END OF ADDENDUM NO. 2