



**TRIBAL COMMUNITY
DEVELOPMENT**

**SEMINOLE TRIBE OF FLORIDA
TRIBAL COMMUNITY DEVELOPMENT**

5700 Griffin Road
Davie, FL 33314
(954) 894-1060 X 10656

INVITATION TO QUOTE (ITQ)

ITQ # STOF (HW 68-2024)

IAQ

**6406 Osceola Circle East
Hollywood, FL 33024**

ITQ DATES:

Solicitation Release Date:	10/07/24
Mandatory Pre-Bid:	10/24/24 @ 10:00 AM EST
Deadline for Questions:	10/30/24 @ 5:00 PM EST
Quote Due Date:	11/04/24 @ 5:00 PM EST

SUBMIT QUOTES TO:

Seminole Tribe of Florida Housing Department

Attn: Brian Clark

5700 Griffin Road

Davie, FL 33414

Or

Electronically to: BrianClark@semtribe.com

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SECTION 1: INTRODUCTION AND INSTRUCTIONS

1.0 INTRODUCTION

This ITQ provides prospective firms with sufficient information to enable them to prepare and submit quotes to the Seminole Tribe of Florida Housing Department (STOFHD) for The STOFHD is initiating this competitive ITQ to qualified Vendors who are in the business of providing General Contractor Services, capable of completing numerous job functions/services in a timely manner and therefore, seeks to enter into an Agreement with that Vendor.

1.1 INSTRUCTIONS

This Invitation To Quote (ITQ) contains the instructions governing the quotes to be submitted and the material to be included therein; as well as any mandatory requirements that must be met to be eligible for consideration. All requests for clarification and/or any additional questions regarding this ITQ must be submitted via email to: brianclark@semtribe.com

Seminole Tribe of Florida Housing Department

ATTN: **Brian Clark**
5700 Griffin Road
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A mandatory pre-bid meeting at the home is scheduled for **Thursday October 24th 2024 @10AM**

Only those emailed or sealed quotes received in the Hollywood Housing Department office on or before the Due Date and time will be eligible for consideration. Any quote received after the Due Date and time, regardless of the method of delivery, will be discarded.

The STOFHD hereby notifies all bidders that if your quote is selected, you will be required to enter into a formal contract with the Seminole Tribe of Florida for the services you are bidding. You will also be required to meet all company vendor, insurance and certification requirements.

The STOFHD reserves the right to reject any or all quotes, to waive formalities or informalities, and to award contract, either in whole or in part. The right is also reserved to select minority vendors and/or vendors with tribal member ownership.

All quotes submitted become the property of STOFHD upon receipt.

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SECTION 2: GENERAL REQUIREMENTS

2.0 OBJECTIVE

The objective of this ITQ is to provide sufficient information to enable qualified Respondents to submit written quotes. This ITQ is neither a contractual offer nor a commitment to purchase any products or services. All information contained in the quote must be legible. Any and all corrections and erasures must be initialed. **Each quote shall be signed in ink by an authorized representative of the respondent.** The contents of the quote submitted by the successful respondent of the ITQ may become part of the contract awarded as a result of this solicitation.

2.1 SCOPE OF WORK (SOW)

The Scope-of-Work ("SOW") contained in the Attachments describes the services expected for a Contractor to provide the STOFHD. Respondent must ensure that all such services contained in the SOW are provided for in every particular and shall meet or exceed the level of quality, availability, features, functionality, frequency, accuracy, and performance.

The silence of specifications or requirements as to any detail contained in this document or any of the attachments or exhibits, or the apparent omission from any specifications or requirements, or a detailed description concerning any point, shall be regarded as meaning that only the best commercial practices shall prevail and that only material and workmanship of the finest quality are to be used. All interpretations of the Scope of Work shall be made on the basis of this statement.

2.3 NOTIFICATION

Each respondent submitting a quote in response to this ITQ will be notified by email as to acceptance or rejection of their quote. Release of notification email should be within sixty (60) days of the quote submission date. STOFHD reserves the right to delay this action if it is deemed to be in the best interests of STOFHD.

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Housing Standardized Request for Repairs/Construction

Bathroom:

- All wood cabinets are required at all times, when like for like is stated if current cabinet is particle board, include in the bid the price to replace with all wood
- Dur-rock on walls in the shower or tub area
 - All joints, corners and around windows must be sealed with red guard
 - Extend the Dur-rock 2' on all sides beyond the shower or tub
- Shower floor mortar bed, no foam or any other products should be used
 - Minimum 2-4% pre-slope
- Liner should be water tested for 24 hours
 - Minimum 6 inches
- All floor tile should be slip/skid resistant
- Shower floor tile should be a maximum of 2x2 mesh
- Provide backing for all walls inside tub/shower area between 32" and 38"
- Faucets should be Kohler or Delta
- From shower diverter to shower head piping must be copper tubing and copper fittings
 - Secure the diverter and pipe fittings securely
- When tiling the walls extend 2 feet passed the shower or tub
- ADA bathroom the entire bathroom must be tile a minimum of 4 feet
- All toilets must be Kohler highline
- All exhaust must be vented through the roof or soffit
 - The exhaust fan and light for the bathroom must be on the same switch
- All paint must be high gloss

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General Notes:

- Schedules must be submitted with all bids and updated any time there is a change
- Contractors are expected to work Monday-Friday, 8:00am-5:00pm unless otherwise specified by the project manager
- When installing new drywall in bedroom, living room etc., backing must be provided for TV's being mounted on the wall
- Place a chase and an outlet at the same area where backing is located
- Seal all recess lighting, caulk the lights to the ceiling
- Caulk around all exterior lights
- All exterior light fixtures must be LED
- Any penetration that are made through the wall to the exterior must be caulked or sealed
- Any new gutters must have leaf guard
- Any roof repairs/replacement must follow Miami-Dade standards

Scope of Work
IAQ

- Supply all labor and materials.
- All work performed shall be as per code(s).
- Place drop cloths, wall curtains, etc. to protect existing finishes, equipment, furniture, etc.
- **Schedule of Values and proposed Schedule shall be submitted with proposals.**
- Supply all drawings/prints and any other documentation needed by the Building Department.
- Clean up jobsite daily and before the final inspection of the completed job.
- Contact Housing Department for final inspection, prior to leaving the jobsite.

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IAQ

The Seminole Tribe of Florida (STOF) Housing Department is currently accepting bids from Florida Licensed Contractors for IAQ project located at 6406 Osceola Circle East, Hollywood, FL 33024

General

- Set up containment area-Establish Negative Air in workspace,
- Set up 1 air scrubber for minimum of 96 Hours.

Master Bathroom

1. **Demolition:**

- Remove all tile and backerboard from the master shower, including floors and walls.
- Remove all rain heads, body jets, and valves.

2. **Shower Pan:**

- Pre-slope per code and install a shower pan liner with standard drain.
- Replace Durock as needed, mortar bed and apply Redguard waterproofing.

3. **Shower Floor and Walls:**

- Install new shower floor tile using Floor and Décor Poppy Dolomite Iceberg Polished Marble Mosaic (SKU 101000362).
- Install vertical accent tile one sheet wide in two separate spots on both sides of the shower wall(s) from floor to the ceiling using Floor and Décor Poppy Dolomite Iceberg Polished Marble Mosaic (SKU 101000362).
- Install shower wall tiles using Floor and Décor Tremezzo Blanco Porcelain Tile (SKU 101000594).

4. **Bathroom Floor Note:**

- If any part of the bathroom floor needs to be removed for the shower pan installation, attempt to replace it with pieces taken off the walls. If not possible, use the same tile as the shower walls.

5. **Window Sill:**

- Install a new solid marble sill for the window.

6. **Shower System:**

- Install a new shower system and valves (4 body jets, 1 rainhead, 1 thermostatic valve trim, 2 volume control valve trims) Allowance of \$3,000.

7. **Finishing Touches:**

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- Install a new drain cover and Schlueeter edge.

Upstairs Bathroom

1. Ceiling:

- Remove existing ceiling drywall. (entire ceiling of bath 2, or above toilet/tub in bath3?)
- Identify and repair the roof leak. Insall Batt insulation.
- Replace and paint ceiling drywall with semi-gloss white paint.

2. Demolition:

- Remove all fixtures, including the toilet, tile, tub, light, and exhaust fan.
- Main bath floor in Toilet/Tub room.

3. Shower Area:

- Convert tub area to walk-in shower.
- Pre-slope per code and install a shower pan liner with linear drain.
- Install Fi-Foil on block wall.
- Install Durock in the shower area, install mortar bed and apply Redguard waterproofing.
- Tile the shower walls up to the ceiling and extend 4 feet outside the shower area. Use Blue Forest Polished Marble tiles (SKU #100403468) from Floor and Décor.
- Install vertical accent tile one sheet wide on the water valve side with Crystal Cove Glass Pebble Mosaic (SKU #100618800) from Floor and Décor.

4. Shower Floor:

- Tile the shower floor with Crystal Cove Glass Pebble Mosaic (SKU #100618800) from Floor and Décor.
- Install a linear drain with Schluter Kerdi-Line 29/32 Frame 19 11/16 Floral Grate (SKU #100606300) from Floor and Décor.
- Install a solid marble sill for the window.

5. Plumbing Fixtures:

- Install a new shower system. Signature Hardware-Novi Thermostatic Stainless Steel Shower Panel. Build.Com Model 413221

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- Re-install the existing toilet.
6. **Ventilation:**
- Install a new exhaust fan Broan QTXE Series 150 CFM.
7. **Finishing Touches:**
- Install a threshold to separate the room(s) within the bathroom.
 - Replace bathroom accessories with a Signature Hardware – Seattle - 24" Double Towel Bar Model 353569 and Toilet Paper Holder- Model 353552.
 - Use Schlueter Chrome edge trim.
 - Paint the entire bathroom semi-gloss.
8. **Optional:**
- Provide a separate quote for a shower enclosure: Enigma-XO Polished Stainless Steel fully frameless sliding shower door (SKU #100930759) from Floor and Décor. 60" enclosure in 6' space per plans?

Stucco Repair

1. **Demolition:**
- Remove the damaged stucco.
2. **Stucco Application:**
- Prep areas and apply bonding agent.
 - Install new knockdown stucco to match.
3. **Finishing Touches:**
- Prime and repaint area with Hot Stucco Paint. Match as closely as possible.

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Contractor/Vendor Requirements:

- It is the contractor's responsibility to obtain any and all permits if needed to perform the task listed in the above Scope of Work.
- A schedule must be provided before a PO will be requested.
- Send all invoices to invoices@semtribe.com and copy project manager. DO NOT attempt process invoices through the Housing Department.