ATTACHMENT A

SCOPE OF WORK

1. INTRODUCTION

The TRIBE is requesting bids from qualified contractors to remove and dispose of an existing exterior wooden two (2) story stairwell and design and install a new aluminum stairwell, in accordance with the specifications listed in this solicitation.

The new aluminum stairwell shall match the look of the current stairs. The aluminum color needs to match the existing trim color of the building (Sherman Williams Turkish Coffee).

2. PROJECT DETAILS

CONTRACTOR's responsibilities shall include design and structural engineering, delivery (and assembly, if needed), and installation of a new, preferably a pre-fab, industrial grade aluminum two (2) story stairwell, Americans with Disabilities Act (ADA) guard rails, ADA handrails, concrete footings/two (2) landings (frontal slab as needed), supports, and connections to the existing building structure.

Project requirements: Florida Building Code "Chapter 10", Occupational Safety and Health Administration (OSHA), Hurricane resistance, wind loads, fully functional, safe code compliance, structural building code attach stairwell, warranty, engineering, permit, and inspection.

2.1. STAIRWELL:

Note: CONTRACTOR shall comply with Florida Building Code.

- CONTRACTOR shall provide structure engineering design, drawings, specifications, and cut sheets to be pre-approved by the TRIBE's Project Manager. (CONTRACTOR shall refer to the Structural Drawing Specification in *Attachment D)*
- CONTRACTOR's structural engineer shall detail, design, install, and anchor/weld to the existing building foundation. If proposed anchor/bolted connections/welding is not suitable to the existing foundations, the engineer shall provide a different solution. Please see Paragraph 4 "Unforeseen Conditions" below regarding how to price cost for a revised detail to accommodate new foundations .
- CONTRACTOR shall punch list the Florida Building Code.
    - Accurate vertical measurements
    - Accurate stairway capacity
    - Footing/landings
    - Hand railings-heights
    - Doorway accessible
    - Stairway riser heights
    - Entry gate accessible
    - Nonstructural projections such as trim, decorative features

    - Entry/Exits accessible
    - Duplicate existing stairwell pattern (as needed)
    - Guard railing (as needed)
    - Anchor to building structure
    - Slip resistant application
    - Color shall be electro static application
- Any excavations, holes, or cavities are to be scraped flat and filled with clean compactable fill sand as needed.
- CONTRACTOR is responsible for their equipment at all times, and the removal of equipment commencing project completion and drag magnetic device for loose nails or fasteners.
- CONTRACTOR shall provide new, defect-free materials and shall ensure materials comply with manufactures requirements, are resealed from moisture, and wherever screws are fastened, to avoid oxidation (rust), must be inspected by CONTRACTOR prior to install.
- Should unforeseen conditions arise, CONTRACTOR shall stop work and notify the TRIBE's Project Manager immediately. Written approval required to continue (email sufficient).

2.2. WATER:

- CONTRACTOR shall provide their own hose(s) for accessing the water connections located on the building.

2.3. EQUIPMENT:

- CONTRACTOR shall inform the TRIBE's Project Manager in advance of any deliveries of any heavy equipment that will be delivered for the project, including buckets trucks, lifts, cable pullers, etc. CONTRACTOR shall provide supervision during loading and unloading of the equipment.

2.4. ELECTRIC:

- It is CONTRACTOR's responsibility to provide their own power source for all of their electric equipment.

2.5. DUMPSTER:

- The CONTRACTOR is responsible for the dumpster rental, including sizing, rotation, avoiding overflow, and supervision of on-loading/off-loading.
- Debris resulting from demolition will not need to be sealed in leak-tight containers nor wrapped, but may be transported and responsibly disposed of in bulk as construction debris. All other demolition debris shall be responsibly disposed of at appropriate landfill facilities. Absolutely no dumping (fines are permissible).

2.6. WARRANTY:

The following warranties are preferred:

- Manufacture warranty twenty-five (25) years and/or lifetime.
- Workmanship warranty three (3) years.

2.7. ADDITIONAL CONTRACTOR RESPONSIBILITIES:

- Due to heavy pedestrians and vehicle traffic daily, CONTRACTOR should secure the area properly, proper notification of "work zone" (signage, draping, roping off, etc.).
- If needed, CONTRACTOR is responsible for the supervision and rental of portable toilets on load/off load throughout the project in TRIBE-designated areas. The portable toilets shall be changed out as needed, absolutely no dumping (fines are permissible).
- CONTRACTOR shall provide all materials, recommended portable electrical power, and, equipment necessary for the total completion of the required work as per the Scope of Work.
- CONTRACTOR shall also supply materials and equipment necessary for the safe delivery of the equipment to the TRIBE's facility as specified in this Scope of Work. CONTRACTOR shall be responsible for and use care in the protection of the TRIBE's property and shall protect other areas not in this scope of work from destruction, dirt, or damage. If such damage occurs, CONTRACTOR shall be solely responsible for the restoration of such damage as the result of CONTRACTOR's or any employees of CONTRACTOR. CONTRACTOR shall work with the TRIBE's Project Manager to arrange for any obstruction that may inhabit work to be performed.
- All work shall be performed in a skillful manner by skilled labors and shall be carried out safely and professionally in such a way as to minimize any inconvenience to the TRIBE/Owner and property.
- CONTRACTOR shall maintain a full work force from the start to the completion of the project, providing a qualified English-speaking foreman on the jobsite at all times. CONTRACTOR shall ensure that all such mechanics shall be fully and properly clothed in identifiable uniforms while working on the premises or entering any part of the work area.
- All tools and materials shall be secured at the end of each workday. The TRIBE/Owner is not responsible for loss, missing, or damaged materials or rental equipment. Upon completion of the work, CONTRACTOR shall promptly (daily) remove all debris and shall leave the premises of the jobsite clean and orderly.
- CONTRACTOR will notify the TRIBE's Project Manager when any materials, equipment, dumpster, etc. will be delivered on-site.

2.7.1. SAFETY AND PUBLIC CONVEYANCE:

CONTRACTOR shall rope off and erect warning signs in areas where work is being performed or any chance of damage or injury could occur. CONTRACTOR shall be responsible for job safety administration, (including tools, equipment, and work methods), and must comply with applicable OSHA safety regulations usage of lifts, ladders, etc., (lock out tag out process must be followed to ensure safety and OSHA guidelines are followed). All

work performed under this agreement shall be in strict compliance with the Florida Building Code, industry standards, OSHA regulations, and local municipalities.

2.7.2. LICENSES, PAYROLL, AND INSURANCE:

CONTRACTOR shall produce all necessary State, County, and local licenses where applicable. CONTRACTOR shall also furnish copies of proper insurance, covering liability, property damage, worker's compensation and vehicle insurance and shall keep such insurance in force during the course of the prescribed work. All work to be performed by bidder's employees covered by Worker's Compensation insurance. No worker will be allowed on site unless they are covered, and exemption forms will not be accepted.

2.7.3. PERMIT REQUIREMENTS:

- CONTRACTOR shall be responsible for obtaining all necessary engineering and structural engineering for hurricane resistant, wind loads calculations and foundation analysis as required plans, permits, Engineering, documents/drawings, and inspections through appropriate agencies for permitting purposes.
- All work performed under the resultant agreement shall be in strict compliance with the Florida Building Code, industry standards, OSHA regulations, and local municipalities.
- CONTRACTOR shall be responsible for timely obtaining all necessary permits and inspections through appropriate agencies.
    - Contact the TRIBE's Tribal Inspector's Department via email at buildingdept@semtribe.com for requirements.
    - All new incoming permitting applications shall be sent to the Tribal Inspector's Department by the digital self-service portal: https://lmp.semtribe.com/EnerGov_Prod/SelfService. CONTRACTOR shall follow the instructions to register. Once registration has been approved, CONTRACTOR or delegate will be able to log in to use the site.
- CONTRACTOR shall produce all necessary county and local licenses, where applicable.
- All work to be permitted by CONTRACTOR, and inspected by Tribal Inspector's Office.

3. TRIBE'S RESPONSIBILITIES

- The TRIBE's Project Manager will coordinate scheduling.
- The TRIBE will be responsible for removing or protect loose objects in the work area that are not included in this scope of work. If such items are not removed, CONTRACTOR shall exercise due diligence to protect any such items.

4. UNFORESEEN CONDITIONS

Many times, as work progresses, situations arise that are unforeseen or problems are uncovered that are outside of the scope of CONTRACTOR's work. When such situations arise, the TRIBE shall stop work on this area, and the TRIBE and CONTRACTOR should come to some mutual agreement prior to the resumption of work. At no time is CONTRACTOR to continue such new work without written agreement from the TRIBE if any additional charges are to be billed beyond the original contract amount.

Unforeseen additional services under $500 are expected by the TRIBE. An allowance of $500 has been included in the attached *Exhibit A – Schedule of Values* for these expected unforeseen additional services, if needed. Unforeseen additional services between $500 and $5,000 shall require mutual agreement between CONTRACTOR and the TRIBE. In cases of unforeseen additional services over $5,000, the TRIBE reserves the right to rescind award and award project to the next highest scored or lowest-priced bid.

5. LOCATION OF SERVICES

The services described in this solicitation shall be completed at the location identified below:

Location	Address
Big Cypress RV Resort Park Office Building	34950 Halls Road Clewiston, FL 33440

6. TERM/DURATION

All services must be completed within One Hundred and Twenty (120) calendar days following receipt of Purchase Order.

7. EXCLUSIONS

Any other surface, material, items, or structure not specifically excluded or included in the CONTRACTOR's Scope of Work.